

Briar Chapel Homeowners Association
Communications Committee - IT Meeting
Wednesday, August 4, 2021
Submitted by Mary O'Loughlin, Committee Member

Attendees: Committee Members
Jerry Cole, Andrew Veety, Tony Durniak, Lois Sobel, Mary O'Loughlin,
Grant Leonard

Edward Simpkins, Gen. Mgr. FRS
Loretta Caddell, Resident Services Mgr. FRS
John Cole, CMIT

Jerry - need to get the pool information and software that is currently controlled by Tyler. We need to get training for this program. Are we paying for this software? Jerry needs to retrieve the licenses for some software from members of the IT committee that are no longer involved. Questioned whether we should get rid of Planyo. New security system will be installed Sept. 8th.

Grant - suggested the pool reservation system get handled by management and not a volunteer. The goal is to get all our tools in one place. We need a repository. Recommends Last Password managing system to keep passwords secure. Question of security. Each individual person needs their own credentials. We currently have Transition, Finance and the Board. Board members using their own computers. Discussion about cloud vs. server. Website not tied to server. Suggest we go with the cloud so that we don't need to worry about lightning strikes impacting our data. Get rid of Windows, minimize downtime. Find a vendor who can do things easier (migration, security). Grant will work with John Cole to inventory equipment, functionality. Need for a share point server and someone needs to be in charge.

Can FSR manage emails?

John updated group with what CMIT provides - routers, servers, Webroot anti-virus software and support services. We are on the Performance Plan which is an hourly rate plan.

ID cards - uses old computer and Windows 7. Loretta confirmed computer does check cards. Tenants ID is programmed up to last day of lease. Sonitrol controls gates. Software is Schlage. Phones are leased.

Tony - who has phone access privileges? FSR should have this. Let's take a look at our bills and figure it out.

Tony asked Edward to suggest vendor for ID. A board member needs to be in charge of oversight. Tony will find out password to survey monkey.

Edward - will contact FSR IT dept. about ID options.