

Landscape Committee Minutes
Briar Chapel Community Association
Wed. June 2, 2021
7:00 pm - 8:30 pm

Welcome -- 7:00-7:05

- Approve today's agenda
 - Attendees: Suzanne, Margaret, Nathan, Dawn, Geronimo, Rachel, Cathy Washburn
 - Dawn makes a motion to approve the agenda, Geronimo seconds it.
- Approve minutes from the last meeting. No amendments. Review May 3rd meeting [here](#).
 - Dawn makes a motion to approve, Geronimo seconds it.
- Margaret is note taker

Landscape committee business approaches -- 7:05-7:15

- Webinar was a huge success! However, it was an enormous amount of work. Involved a lot of operational questions. Many concerns from Encore residents.
 - Cathy would not recommend doing another Q & A. Make it 'informational' only.
 - Not in a position to 'fix' letters that went out to residents last month.
 - We have exponentially a lot of work to do after the webinar.

Discuss Progress on Tasks -- 7:15-8:20

- Advice on RFP
 - RFP went outside the scope of work our committee can do. For example we should not be cataloging dead trees or answering operational questions.
 - RFP draft revised. To be submitted to board by July 1st. *Cathy will send out current RFP to committee by end of week. **To do:** We need to put our fingerprints on it and submit any possible amendments or suggestions for final draft before it goes out to the board.
 - Must improve landscape contract for future contracts with potential new vendors
 - Goal is to have other landscape companies submit bids as we're spending exorbitant amounts with Myatt. Not sure how many area companies are large enough to serve BC? Dawn asked if we could use two or more companies and break up the services? *Suzanne suggested we include that recommendation in the next RFP draft.
- Communication (Nathan)

Our committee will endeavor to finish questions the best we can. Some have to be answered by Laura. We will then share with the public.
*We will not do this again!
Committee must try not to do work of management co.

John Davis not responding regarding annual flower beds. *Did not plant perennials as approved by the board.

Communication cont.

Geronimo to request list of chemicals from Myatt then post for community as there are many ongoing concerns from residents and a push to use non toxic products.

To do: Include in RFP a list of 'approved or acceptable chemicals' including herbicides, pesticides, fungicides etc.

*Put on next mtg. agenda: Our committee will work on gathering a list.

*Add to RFP that any supplier will provide a list of these sprays etc.

Recognize challenges. We will stay on course the best of our ability!

Regarding 2nd webinar- Will wait until RFP and Open Space is complete.

Our Open Space Management Plan

- Board approved our 2021 Open Space Management Plan.
 - **To do:** Take a look at 20-21 open space budget enhancements.
 - Design these spaces using approved list of native plants. Margaret & Geronimo to do the 12 noted spaces, however no design is needed on #4 or any on Boulder Point.
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- *Open Space 2022
 - Send 2-4 pics to Dawn of your spaces and she'll include in map doc.
 - *Make copies of Park assessment doc.

New Business 8:20-8:25

- Meet in July and consider meeting in person.
- Adjourned 8:25. Dawn moved and Margaret 2nd.