

## Briar Chapel Finance Committee Agenda

August 21, 2023

Clubhouse 6:00pm

**Members Present:** Alan Lattimore, Ron Geary, Robin Mitler, Andrew Mahder, BethAnn Good, Kuester Management present: Jeremy Mayes

- Call to Order and Committee Welcome: Call to Order at 6:04pm
- Review of Proposed Agenda: The Agenda has been approved.
- Approve and Review of the July minutes: The minutes have been approved.
- Financials and Review of the Variance Report: BC cut a check for a vendor, but the check was not cashed, it will be zeroed out. BC Prepaid the insurance policy as an asset. Three months of billables all came up in June, however we are well under for legal expenses. BC is now fully staffed. The bever expenses will be done seasonally. Jermy is feeling good about the budget this year. He is working very diligently. BC purchased all new janitorial supplies so that if there needs to be a change of housekeeping services, we will have supplies/equipment. There are a few errors, but we are doing well, and the finial picture is good.
- Approve June 2023 Financials: Financials cannot be approved. Jermery is going to talk to Tracy to see what happened and then we are going to get a copy of the revisions and we can approve them online.
- Set dates for the Finance Committee to review 2024 Budget: Date for budget meeting not set yet. We will get back to each other to schedule meeting/meetings.
- New Business/ Aduit: Jermery sent everything over to them that they have requested. Tracy will be giving Jermy an audit update shortly. The aduit needs to be finalized by October.
- Adjourn meeting: Meeting Adjourned at 6:49pm.
- Next Meeting will be September 18 at 6pm. Alan Lattimore will be running the meeting in BethAnn's absence.